

**CULPEPER COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
302 NORTH MAIN STREET
CULPEPER, VA 22701**

**REQUEST FOR PROPOSALS
No. PW-05-0001**

Sealed proposals will be received in the Office of the Culpeper County Purchasing Agent, in the County Administration Building, 302 North Main Street, Culpeper, Virginia 22701, until 3:00 p.m. on the 16th day of September 2004 for:

**PROFESSIONAL ENGINEERING CONSULTING SERVICES
FOR WATER AND SEWER UTILITIES**

A copy of the Request for Proposals, information on the scope of services required and Proposal Forms may be obtained from the Office of the Culpeper County Purchasing Agent, Telephone Number (540) 727-3427. A non-refundable payment of \$25.00 is required for each copy of the Request for Proposals. Checks are to be made payable to "Culpeper County" and noted "Request for Proposals Document Fee PW-05-0001". At the Proposers option, documents will be shipped to purchasers upon receipt of full payment and the purchaser's account code for a carrier that will accept a direct charge to the purchaser for the shipment of the Documents. The County will not pay for the transportation of the Documents to the purchaser and will not invoice the purchaser for shipping costs.

An optional pre-Proposal conference will be held in the Board of Supervisors Meeting Room, 302 N. Main Street, Culpeper, VA 22701 on September 8, 2004 at 1:00 p.m. All interested parties are urged to attend. The purpose of this conference is to allow potential offerors an opportunity to present questions and obtain clarifications on the specifications and requirements of the work. Minutes of the pre-proposal conference will not be recorded or published.

Culpeper County reserves the right to reject any and all proposals, to extend the proposal due date, and to waive any informalities or irregularities in procedure.

CULPEPER COUNTY, VIRGINIA

Paul E. Howard Jr.
Director of Environmental Services
